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## केंद्रीय माध्यमिक शिक्षा बोर्ड CENTRAL BOARD OF SECONDARY EDUCATION

(भारत सरकार, मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संगठन)  
(An Autonomous Organisation under the Union Ministry of HRD, Govt. of India)

शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली - 110301

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

CBSE/ASC /112518

31.3.2016

To,

Heads of all the Institutions affiliated  
to the Board as Private/Unaided schools

**Sub: Instructions regarding pass criteria of IX/XI and admission in class X/XII.**

Sir/Madam,

You are aware that the Board, through its Examination Bye-laws has stipulated the criteria for declaring a student pass in Class IX/XI as also the criteria for admitting students in Classes IX to XII. It has been observed that in certain cases, the schools are issuing the School Leaving/Transfer Certificate in Class IX/XI mentioning PROMOTED TO CLASS X/XII whereas on perusal of the Report Card, the student has been shown obtaining less than 33% marks in two or more subjects meaning thereby that the student has not passed Class IX/XI hence is not eligible for admission to Class X/XII. It has also been observed that in certain cases, the schools while giving direct admission in Class X/XII overlook the criteria of the student having passed the previous class and gave admission.

As per the rules schools giving direct admission in Class X/XII have to seek post facto approval from the Board. The fact that a student is a failure of previous class comes to light in the CBSE only when it scrutinizes the Report Card of the previous class. The Board is then constrained not to permit the student to continue in Class X/XII in accordance with Rules 7.3 and 7.5 of the Examination Bye-laws which puts undue stress on the student(s) as also the school(s).

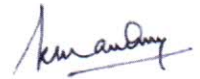
In order to avoid such situations, all the Private/Unaided schools are requested to:

1. adhere to the passing criteria enumerated in Rules 40 and 41 of the Examination Bye-laws for Class XI & IX.
2. Report Card issued to the students of Class IX/XI should categorically state whether the student has qualified/not qualified the class and is eligible/not eligible for seeking admission in Class X/XII;
3. school(s) admitting students in Class X/XII shall ensure from the Report Card whether the student being admitted is eligible for the class for which admission is being sought;

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4. in addition to the Report Card of previous class, the school giving admission in Class X/XII shall also procure from the student, School Leaving/Transfer Certificate issued by the previous school, in accordance with Circular No. CBSE/EC-30.7/2014 dated 26.11.2014 on Countersigning of TC ;
5. schools shall obtain post facto approval from the Board within one month of such admissions in accordance with Rules 7.3 and 7.5 of the Examination Bye-laws;
6. while sending the request for obtaining post facto approval, schools are requested to send following document to CBSE Regional Office to avoid undue correspondence.
  - i) Report Card of the previous class (duly attested copy)
  - ii) School Leaving/Transfer Certificate duly attested copy)
  - iii) Reason for changing the school in Class X/XII
  - iv) Documentary evidence in support of the reason for changing the school
7. Schools are requested to admit only the number of students as is permissible in accordance with Affiliation Bye-Laws of the Board.

Yours faithfully,



(K. K. Choudhury)

**CONTROLLER OF EXAMINATIONS**